



Pratt Public Schools USD 382

small schools, BIG OPPORTUNITIES

Tony Helfrich, Superintendent ~ David Schmidt, Assistant Superintendent

Pratt USD 382

Board of Education

July 8, 2024

7:00 pm

Regular Meeting Agenda

- I. Tour PHS Boiler Room & LMS @ 6:15.
- II. Call to Order
- III. Board Organization for 2024-25
 - a. appointment of board clerk and treasurer: Beth Shelden, Sheila Lunsford (AI)
 - b. appointment of deputy board clerk: Meagan Householter (AI)
 - c. Official Meeting Dates and Time. (AI) (R-1)
- IV. Recognition of Guests:
- V. Approval of Agenda (AI)
- VI. Approval of the minutes of the June 17, 2024 Regular Meeting and June 17, 2024 Budget Republishing Hearing. (AI)
- VII. Approval of payment of bills, treasurer and financial reports. (AI)
- VIII. Reports. (IO)
 - a. SCKSEC Report – Chris Drake
 - b. Governmental Relations – Donna Queal
 - c. Maintenance/Facility Report- David Inslee
 - d. Asst Superintendent/Curriculum Report—David Schmidt
 - e. Superintendent Report – Tony Helfrich
 - i. Summer lunches
 - ii. Revenue Neutral Rate, LOB rate, & overall mill rate
 - iii. Budget Process & timeline
 - iv. Bond Project Update

Bill Bergner, Board President ~ Donna Hoener-Queal, Vice President

Chris Drake ~ Tim Barker ~ Michelle Ferbert ~ Jeremy Demuth ~ Jennifer Hopkins

Beth Shelden, Clerk ~ Sheila Lunsford, Treasurer ~ Luke Sobba, KASB Attorney



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- IX. Appointments and Other Official Designations for 2024-25. (AI)
- a. Designation of Depository.
 - i. The Legacy Bank
 - 1. *General and all revolving*
 - 2. *LMS and Southwest Activity*
 - 3. *Bond and Interest*
 - ii. The Peoples Bank
 - 1. *PHS Activity*
 - 2. *Pratt Elementary Memorial*
 - 3. *McCaslin Savings and CD*
 - 4. *Payroll*
 - iii. First State Bank
 - 1. *Invested Funds*
 - b. Designate Official Publication for General Circulation. (AI)
 - c. Other Appointments: The following appointments are recommended and may be acted on by one motion. (AI)
 - i. Food Service Representative – Heather Van Slyke
 - ii. Hearing Officer for Free and Reduced Meals – Tony Helfrich
 - iii. Hearing Officer for Suspension and Expulsion – David Schmidt and Antonia Villa
 - iv. School Attorneys – KASB legal team
 - v. District KPERS Agent – Meagan Householter
 - vi. District Truancy Officers – Building Principals for their attendance center.
 - vii. Freedom of Information Officer – Tony Helfrich
 - viii. Title VI, VII, IX and 504 (ADA) Coordinator-David Schmidt and Antonia Villa
 - ix. Title IX decision maker—Tony Helfrich
 - x. Title IX investigator—Kirsten Blankenship
 - xi. Homeless Coordinator – Antonia Villa
 - xii. Asbestos Manager—David Inslee
 - d. SCKSEC Representative
 - e. Governmental Relations Representative
- X. Rate Fees and Petty Cash: The following adoptions are recommended and may be approved with one motion.
- a. Mileage Rate for Reimbursement (AI)
 - i. State rate set at .67 cents/mile
 - b. Establish Petty Cash and Activity Fund Limits (AI)
 - i. Southwest Elementary \$500 R-2 & R-10
 - ii. Pratt Academic Center \$500 R-2 & R-13
 - iii. Liberty Middle School Inst. \$500 R-3
 - iv. LMS Activity \$1500 R-6 & R-11

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- v. Pratt High Instructional \$500 R-4
 - vi. PHS Activity \$1500 R-7 & R-12
 - vii. Central Office \$1500 R-5
- XI. New Fiscal Year Adoptions: The following adoptions are recommended and may be approved with one motion. (AI)
- a. Adopt annual waiver of GAAP Resolution 24/25-8
 - b. Adopt Record Destruction Guidelines Resolution 24/25-9
 - c. Adopt Guidelines for Early Payment of Bills.
 - d. Adopt 1116 Hour Calendar
 - e. Adopt Home Rule Policy Resolution 24/25-14
- XII. New Business
- a. BOE policy updates (KASB recommendations) first read. (IO)
 - b. Action Item: USD 382 participation in Federal and Title programs for 24-25. (AI)
 - c. Action Item: Approve bus barn construction going to bid. (AI)
 - d. Action Item: 2024-25 calendar change. (AI)
 - e. Substitute Pay Rate for 2024-25. (IO)
- XIII. Executive Session Personnel
- | | | |
|-------------|-------------|--------------------------|
| Sarai Silva | SW ESL Para | Replaces Jessica Delgado |
|-------------|-------------|--------------------------|
- XIV. Approval of personnel updates. (AI)
- a. Approval of listed personnel changes. (AI)
 - b. Approval of general classified raise. (AI)
- XV. Other: Monday, August 8th at 8:00 am Back-to-School Breakfast and District Inservice at LMS Auditorium.
- XVI. Adjournment. (AI)

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