
USD 382 Board Meeting Minutes

Monday, February 10, 2025

7:00 pm

Board Members Present

Bill Bergner, President
Donna Queal, Vice President - Absent
Tim Barker
Chris Drake
Jeremy Demuth
Michelle Ferbert
Jennifer Hopkins - Arrived at 7:03

Administration Present

Tony Helfrich, Superintendent
Antonia Villa, Assistant Superintendent - Arrived at 7:18
David Inslee, Maintenance Director
Steve Blankenship, PHS Principal
David Swank, PHS Assistant Principal/AD
Stephanie Thompson, LMS Principal
Kristen Blankenship, SW Elementary Principal
Ryan Creadick, SW Elementary Assistant Principal

I. Call to Order

The Board of Education Pratt Unified School District 382 met in a regular session on Monday, February 10, 2025, at 7:00 pm in the BOE Meeting Room in the PAC Building, 401 S Hamilton, Pratt, KS. President, Bill Bergner called the meeting to order.

II. Recognition of Guests

Randy Ford, BRF CPA Accounting	Karsyn Bailey/Stuco	Brooke Reynolds/Stuco
Emersyn Bailey/Stuco	Tamara Gordon	

III. Approval of Agenda(AI)

Approved the meeting agenda as presented.

Moved	Demuth	Seconded	Ferbert	Vote	6/0
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IV. **Approval of Minutes(AI)**

Moved and Seconded to approve the minutes of the January 13, 2025, regular meeting and February 5, 2025, Special Meeting minutes.

Moved Ferbert Seconded Demuth Vote 6/0

V. **FY 2024 Fiscal Audit: Randy Ford (IO)**

Randy Ford of BFR presented the FY2024 fiscal audit showing no issues.

VI. **Approval of Payment of Bills and Financial Reports (AI)**

Moved and Seconded to approve the payment of bills

Moved Ferbert Seconded Hopkins Vote 6/0

VII. **Reports**

SCKSEC Report - Chris Drake - SCK Audit, Letters for future teacher license, approved board policy updates

Governmental Relations - Donna Queal - absent Tony gave a report of a few bills

Maintenance/Facility Report - David Inslee

AR Roofing over at LMS, Diamond Roofing at PAC, installed a door to the football storage room, scoreboard issue repaired under warranty

Assistant Superintendent/Curriculum Report - Antonia Villa Curriculum review of items needed or not needed

Superintendent Report - Tony Helfrich

Bond Project

PAC BOE Room A/V Updates - Molly Swank and Tony Helfrich visited Dodge City to see about the board room project from Cytex web conferencing

Transportation/Maintenance Building - walls are up, late May/June turnover,
Lilypad Childcare Center - staffing, food program must provide breakfast, late start breakfast must be served

PreK millwork storage - SPT to get some storage added for SW

Landscape fundraiser - Flyer for Fundraiser for PAC, online fundraising

Professional Development - Feb 17 - DLT Building leadership teams meet at PAC, PLC Groups, Meet about PD

March 12th - KASB's Day at the Legislature Board Members attending - let Tony know

Property Insurance projection - could raise by 5%, some schools are self-insuring

Tech Refresh - will be presented in March, Chromebooks and panels, staff devices, and iPads needed for Lexia

BOE longevity - Highlighted information from Randy Watson - high-performing districts, data supports BOE longevity

VIII. New Business

- a. Approve the audit as presented by Randy Ford of BFR CPA Accountants

Moved Drake Seconded Demuth Vote 6/0

- b. **BTB Policy (IO)** - Staffing, students must be potty trained, Beyond the Bell elective services disclaimer, Agenda for approval in March.

- c. **Calendar change(AI)**

Approve the calendar change as presented, moving the end of the 3rd quarter and 11:30 dismissal day from March 7th to March 14th.

Moved Drake Seconded Hopkins Vote 6/0

- d. **Structured Literacy Professional Development Proposal (AI)**

Approve the purchase of the program and pricing quote from Keys to Beginning Reading and Keys to Adolescent Literacy for 2025-2026 and 2026-2027.

Moved Hopkins Seconded Demuth Vote 6/0

- e. **Power washer purchase (AI)** Failed by lack of motion, will be added to the March agenda

- f. **PHS Water Heater(AI)**

Approve the replacement of water heaters at PHS as presented by Dave Inslee using Integreen

Moved Demuth Seconded Ferbert Vote 6/0

- g. **District Lawn care (IO)** - bidding for district lawncare, is not an action item since it is a service
h. **PAC BOE Room Audio-Visual(AI)** Failed by lack of motion, will be added to the March agenda

IX. Executive Session

I, Bill Bergner moved that the board and Tony Helfrich, Superintendent, recess into executive session at 8:15 for 10 minutes to discuss potential hires and personnel evaluations, pursuant to the non-elected personnel exemption under KOMA and that the open meeting shall resume at 8:25 in the boardroom. Antonia Villa was invited to stay.

Moved Bergner Seconded Drake Vote 6//0

Resumed Regular Session at 8:25

X. Executive Session

I, Bill Bergner moved that the board and Tony Helfrich, Superintendent, recess into executive session at 8:25 for 5 minutes to discuss potential hires and personnel evaluations, pursuant to the non-elected personnel exemption under KOMA and that the open meeting shall resume at 8:30 in the boardroom. Antonia Villa was invited to stay.

Moved Bergner Seconded Drake Vote 6//0

Resume Regular Session at 8:30

XI. Approval of Personnel Updates

Approval of Personnel Updates as listed

Moved	Drake	Seconded	Hopkins	Vote	6/0
Elizabeth Poort	PHS Musical		Resignation		
Michelle Naumann	LMS Assistant Girls Wrestling		Replaces Jenni Pelland		
Chris Battin	PHS Head Boys Tennis		Replaces Tate Thompson		
Emma Stroyan	PHS Biology		Replaces Bryce Stegman		
Estella Showalter	LCC Lead Teacher		New Position		
Ashlynn Miracle	LCC Lead Teacher		New Position		
Cassie Whitson	LCC Part-time Float Teacher		New Position		

XII. Other: Open Discussion

XIII. Adjournment

It was moved and Seconded to adjourn the meeting at 8:40

Moved	Demuth	Seconded	Ferbert	Vote	6/0