

USD 382 Board Meeting Minutes

Monday, November 10, 2025 7:02 pm

Board Members Present

Bill Bergner, President Donna Queal, Vice President Tim Barker
Chris Drake Jeremy Demuth Michelle Ferbert Jennifer Hopkins

Administration Present

Tony Helfrich, Superintendent Antonia Villa, Assistant Superintendent
Steve Blankenship, Principal PHS David Swank, AD/ Assistant Principal PHS
Kirsten Blankenship, Principal SW Jessica Hanvey, Assistant Principal SW
David Inslee, Director of Maintenance

I. Call to Order

The Board of Education of Pratt Unified School District 382 met in regular session on Monday, November 10, 2025, at 7:00 pm in the BOE Meeting Room in the PAC Building, 401 S Hamilton, Pratt, KS. President Bill Bergner called the meeting to order.

Please stand for the Pledge of Allegiance

II. Recognition of Guests: Kim Staats, Seth Thibault, Kayla Barton, Brandi Osenbaugh, Cade Clarkson, Maci Kemper, Caynann Arp

III. Approval of Agenda (AI)

Michelle Ferbert moved, and Donna Hoener-Queal seconded to approve the agenda as presented. Vote 7/0

IV. Approval of the minutes of the October 13, 2025, Regular Meeting.

Jennifer Hopkins moved, and Jeremy Demuth seconded to approve the minutes of the October 13, 2025, Regular Meeting. Vote 7/0

V. Teacher presentation: Kayla Barton presented information about the transition-to-kindergarten program. Bridges the gap for students who are not quite ready for kindergarten. Working with students to prepare them for kindergarten without the extra demands of testing. Students are working on communication, motor skills, and getting ready for kindergarten. Fall is more PreK curriculum, and spring is more focused on Kindergarten skills.

VI. Approval of payment of bills, treasurer, and financial reports. (AI)

Donna Hoener-Queal moved, and Jennifer Hopkins seconded, to approve payment of bills, the treasurer, and the financial reports. Vote 7/0

VII. Reports. (IO)

SCKSEC Report – Chris Drake - In-service on the 25th and 27th at PCC, working on fall dates for next year's in-service, building mentoring day for students to go out in the community. Update employee handbook.

Governmental Relations – Donna Queal - No report, Tony spoke about food service funding if the government shutdown doesn't end. Also, title money is available to claim federal funds through December. These funds should have been open in September for monthly claims.

Maintenance/Facility Report- David Inslee - Mini-split in SPED room had the circuit board replaced. Working with Kruse Corporation to source parts/replacements for LMS units due to age. AR Roofing started on the LMS roof this week.

Asst Superintendent/Curriculum Report—Antonia Villa - Implementing a new reading intervention called Sunday. The library will pay for the training.

Superintendent Report – Tony Helfrich

Turf Update - Trying to schedule the turf replacement and getting sponsorship for the turf.

Election Update - Welcome new board members. We will need to appoint a member to chair the January meeting since the board president and vice president are not serving again.

US News & World Report rankings - The high school ranked #13 in the state of KS, our middle school is ranked in the 30s, and SW Elementary school ranks in the 100s. Working on an announcement for the middle school and elementary school.

VIII. Business

Information Only: KESA Presentation - Main goal is to maintain the structure of literacy, 6-12 PD plan to set up our PD, and to implement the plan. Met with Greenbush to see the best way to facilitate.

Action Item: School Calendar.

Donna Honer-Queak moved, and Jennifer Hopkins seconded the adoption of the 26-27 district calendar as presented. Vote 5/2

Information Only: KASB Boardmanship workshop. (IO)

We are hosting KASB Boardmanship on February 21. We would like an existing board member to partner up with a new board member to attend the workshop together.

IX. Executive Session - Personnel

I, Bill Bergner, move that the board, superintendent, and David Swank go into executive session for 55 minutes to discuss potential hires and personnel evaluations pursuant to the non-elected personnel exemption under KOMA, and that the open meeting shall resume at 9:35. Seconded by Michelle Ferbert. Vote 7/0

Resumed regular meeting at 9:35

X. **Personnel Updates**

Cashlyn Withington	Lilypad Teacher	Resignation
Adriana Medrano	Sub BTB Para	Replaces Michaela Duerson
Mandy Boughner	Lilypad Teacher	Replaces Cashlyn Withington
Chris Battin	LMS Football	Resignation
Lexie Walker	LMS Asst Girls BB	Replaces Madison Stegman
Kelly Brack	SPED Van Driver	New position (new student to Haskins)
Bobbette Wetter	Route Driver	Resignation
Martin Flemming	Route Driver	Replaces Bobbette Wetter
Kim Partin	Lilypad Float Teacher(P/T)	Added Float
Olivia Gallagher	Lilypad Assistant Teacher	Resignation
Shandi Hall	Lilypad Assistant Teacher	Replaces Olivia Gallagher

XI. **Approval of personnel updates. (AI)**

Donna Hoener-Queal moved, and Michelle Ferbert seconded approval of the personnel updates as listed. Vote 7/0

XII. **Other: None**

XIII. **Adjournment(AI)**

Donna Queal-Hoener moved, and Michelle Ferbert seconded to adjourn the meeting at 9:38 pm. Vote 7/0



BOE Clerk