

## COMPUTER USE INTRODUCTORY STATEMENT

### Introduction

USD 382 provides computing resources and worldwide network access to its faculty, staff and students for legitimate administrative educational and research efforts. As a member of the USD 382 electronic community it is your responsibility to use computing resources ethically and responsibly. Access to USD 382 computing resources is a privilege and should be treated as such. There are limitations on the amount of privacy that can be expected for individuals. Complaints or exceptional circumstances may result in investigation; therefore, do not assume any privacy of E-mail or other computing resources.

With access to computers and people all over the world also comes the availability of some materials that may not be considered to be of educational value within the context of the school setting. The USD 382 Technology Committee firmly believes that the valuable information and interaction available on this world-wide network far outweigh the possibility of a user procuring material that is not consistent with the educational goals with each school.

### Responsibilities

In making appropriate use of the USD 382 computing resources, each user must accept the responsibility for his/her behavior and:

- Protect his/her user ID's from unauthorized use, recognizing that each individual is responsible for all activities on his/her ID's.
- Access only files and data that he/she owns, he/she has been given authorization for, or that are publicly available.
- Use only legal versions of copyrighted software in compliance with vendor license requirements.
- Be considerate in his/her use of shared resources. Refrain from monopolizing systems, overloading networks with excessive data (spamming), wasting computer time, connect time, disk space, printer paper and toner, manuals and other computing resources.

Because there is no absolute way to prevent access to information that is clearly inappropriate for students, it has been necessary to develop policies which establish the responsibilities that come with this new technology.

Recommended by KASB 10/98

Approved by BOE 2/8/99

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Acceptable Use Policy for On-Line Services/Internet Access

1. Any use of the network to facilitate illegal activity is prohibited.
2. Any use of the network for commercial or for profit is prohibited as well as making purchases on-line.
3. Use of the network for non-school related communication is prohibited.
4. Any use of the network for product advertisement or political lobbying is prohibited.
5. Communication via the network should not be assumed to be private or privileged information.
6. No use of the network shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified or abused in any way.
7. Use mail or message services to harass, intimidate, threaten or otherwise annoy another person is prohibited.
8. The illegal installation, application or transmission of copyrighted software for use on district computers is prohibited.
9. Use of the network to access or transmit offensive, obscene, objectionable or pornographic material is prohibited.
10. Students should not use their full names, or give out their home phone number, home address or school name. (We recommend not to give social security numbers, bank account numbers or credit card numbers.)
11. No student shall download software or information from the Internet without the permission of the instructor. If the teacher does not feel comfortable with the student downloading the information/software, the student will await the decision of the technology facilitator regarding the downloading of this particular software.
12. Computer materials or devices created as part of any assigned district responsibility or classroom activity undertaken on school time shall be the property of the board. The board's rules governing ownership of employee produced computer materials are on file with the clerk and are available on request.

**Access to these technologies is a privilege, NOT a right.**

USD 382 reserves the right to remove a user from the network to prevent further unauthorized activity.

USD 382 reserves the right to log Internet use and to monitor file serve space utilization by users while respecting user accounts.

USD 382 reserves the right to implement filtering systems to protect user access.

**Consequences for individuals violating the above policy will be as prescribed in the USD 382 Student Handbook.**

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## COMPUTER USE AGREEMENT

I have read the terms for Pratt USD 382 Internet access. I understand that this free access is designed for educational purposes. Even though USD 382 may have filtering and monitoring systems in place, I also recognize that it is impossible to restrict access to all controversial materials. I will not hold Pratt USD 382 responsible for materials acquired or sent via the Internet.

\_\_\_\_\_ I wish for my student to have educational access to the Internet.

\_\_\_\_\_ I wish to deny my student access to the Internet.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## CONSEQUENCES OF MISUSE

Three levels of punishment may be enforced by the administration. While the levels may be implemented in order, nothing prevents the administration from selecting any step depending on the facts and the severity of the violation.

### Level 1:

Student would lose access to the information retrieval system until a parent conference is held. Any additional loss of privileges as determined by the administration will be discussed at this conference.

### Level 2: Pattern of abuse, repeated abuse or flagrant violations

Student who, after a Level 1 warning, continues to engage in serious or persistent misbehavior by violating the district's previously communicated written standards of conduct may be removed from any information retrieval system privileges for the next eighteen weeks of school and a recommendation for suspension.

### Level 3: Expellable Offense

Student could be expelled from school if he/she engages in conduct on an information retrieval system that contains the elements of the offense of criminal mischief as defined by state and federal law (Under Kansas law, computer crime which causes a loss of less than \$150 is a class A misdemeanor and is subject to a fine up to \$2,500 and up to one year imprisonment. Computer crime which causes a loss of \$150 or more is a class E felony and carries a minimum sentence of one year imprisonment, with a maximum of two to five years, and a fine not to exceed \$10,000. Under Kansas law, unlawful computer access is considered a class A misdemeanor and is subject to a maximum of one year imprisonment and a fine up to \$2,500.) Any student engaged in a level 3 offense for misuse of technology will also lose computer privileges.

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