

EVALUATION OF COACHES

All employees contracted to coach an activity shall be evaluated (at least once a year/on a schedule approved by the board). Evaluation documents will be on file with the clerk of the board.

Coaches shall be evaluated by the supervisor to whom they are assigned. Evaluations shall be based on the employee's personal qualities, their commitment to duty, their work skills, and other appropriate issues related to the activity coach job description. A copy of the completed evaluation shall be given to the employee after it is signed by the employee and the evaluator and will be placed in the employee's personnel file.